



ADMISSION/SCHOLARSHIP/ENROLMENT REQUIREMENTS FOR THE FIRST YEAR LEVEL
Academic Year 2018-2019

A Who May Apply

Anyone seeking admission to the medical school must have the following qualifications:

- 1 The applicant must be a holder of a bachelor's degree in sciences or arts (AB/BS) conferred by a duly recognized educational institution. The degree/course must have been taken **within** a five-year period prior to the filing of application. A one semester refresher course is required of those who graduated beyond five years.
- 2 The applicant must have a score of **60%tile or higher** on the National Medical Admission Test (NMAT)* taken within the years 2016-2018.

B How To Apply

- 1 Submit the following documents/requirements (5) at the admin office, 3rd floor Medicine Building:
 - 1.1 Accomplished admission application form (downloadable from the university website – <http://xu.edu.ph>)
 - 1.2 Photocopy of official Transcript of Records
 - 1.3 For graduates, photocopy of certificate of average grade (GWA) from school dean or registrar if not on the TOR.
 - 1.4 Photocopy of **official** NMAT result
 - 1.5 Medical Examination Result

(Go to Maria Reyna Xavier University Hospital (MRXUH) for Chest X-ray, CBC and Urinalysis and consult any of the following school designated physicians below:

Dr Donna Dee M Acenas

Rm 15 Maria Reyna Xavier Univ Hosp
3:00-6:00 PM : MWF

Dr Jerome B Basang

Cagayan Polymedic Gen Hosp, Velez St
(Basement Rm 103) Mon 8:30-12:00; 1:30-3:00
Wed, Thu, Fri 8:30-12:00
Sat 9:30-12:00; 1:00-3:00 PM

Dr Chona M Carpio

Maternity Hospital
11:30 AM – 12:30 PM (Mon-Fri)

Dr Andresul A Labis

St Ignatius Clinic, Pelaez Sports Center
10:00 AM-12:00 NN
Mon-Sat except Thu

Dr Cherry Lou R Pepino

Maria Reyna Xavier Univ Hosp Rm 40
1:00-5:00 PM (MTuW); 9:00AM-5:00 PM (ThFSa)

Dr Ma Ermela C Talaver

Rm 8 St Ignatius Clinic, Pelaez Sports Center
8:00 AM – 12:00 NN (Mon, W-F)

- 2 Set personal interview schedule at Admin office and get instruction on how to pay for the processing fee (Php 500.00)

3 Requirements for foreign students:

- 3.1 Submit Application Letter to OICN Director (oicn@xu.edu.ph)
- 3.2 Interview with the OICN Director (Personal or Online)
- 3.3 Submit all admission requirements (B1) (**NMAT cut off score 60%tile**) and to schedule a personal interview with the admission committee
Note: Transcript of Records must be validated by the Philippine Embassy with Seal embedded and held in red ribbon

- 4 Application Period: **6 November 2017 – 15 June 2018**

C Selection of Students

The selection of students for admission is the responsibility of the Admissions Committee which shall evaluate with care and fairness the total qualifications of each applicant, based on academic records (TOR), NMAT Score, personal interview and the health care report.

D Scholarship Application Process (SY 2018-2019)

- 1 Submit the following requirements:
 - 1.1 Complete **ADMISSION REQUIREMENTS** (NMAT result of those who took the 22 Oct 2017 exam must be submitted as soon as the **OFFICIAL** result is available)
 - 1.2 Scholarship application form
 - 1.3 Two 1 x 1 ID picture (No cutting of old pictures)
 - 1.4 Latest copy of Income Tax Returns of parents or legal guardian with BIR Seal
 - 1.5 Admission Processing Fee: Php 500 and Scholarship Exam fee: Php 500
- 2 Take the scholarship examination on **16 December 2017 or 14 April 2018** at XU Medicine Building 8:00 AM -12:00 NN.
(An Applicant will be allowed to take the scholarship exam only ONCE)
- 3 Qualified applicants for panel interview will be notified through their email addresses or cellular phones
- 4 The following scholarships are available:

- 4.1 Nellie Kellogg van Schaick Foundation Medical Scholarship (NKVS)
- 4.2 Privately funded scholarships by XU Alumni and Friends
- 4.3 La Vision Javeriana
- 4.4 Fr Asandas Balchand SJ and Friends
- 4.5 Academic Scholarship (This will be given to the top two students for the second semester in the first year level and top two after the school year for the first to third year students)

Details of Scholarships will be given on the day of the examination

5 Deadline for submission of scholarship requirements : **9 December 2017 / 7 April 2018**

E Enrolment procedure for all ACCEPTED applicants

Step 1 Submit the following documents at the administrative office of the School of Medicine during assigned enrolment period

- 1 For issuance of Certificate of Eligibility for Admission into the Medicine Course:
 - 1.1 Original transcript of records issued for purposes of CEM (Certificate of Eligibility for Admission into the Medicine Course) **(TOR issued for Employment and Board Exam will not be accepted)** plus 2 photocopies
 - 1.2 Original Certificate of graduation from the registrar of school last attended **with general weighted average grade (GWA)**
 - 1.3 Clear photocopy of college diploma
 - 1.4 Original copies of certificate of good moral character from three officials of school last attended (Dean, Guidance Counselor/Student Affairs Office and a college professor)
 - 1.5 Photocopy of Birth certificate from NSO and Local Civil Registrar – 2 clear photocopies each; additional marriage contract for females
- 2 Transfer credentials Original and photocopy (for non XU graduates only)
- 3 NMAT official result – Original and 2 clear photocopies
- 4 If married, photocopy of Marriage contract
- 5 Two recent 1 x 1 ID pictures
- 6 Long brown envelope – 1 piece without any mark

Note: For foreign students, the Certificate of Eligibility for Admission (CEM) is issued by CHED, Manila, General Services at UP, Diliman, Quezon City

Step 2 Pay the required downpayment at the XU Finance Office

Step 3 Submit to Registrar’s Office:

- 1 Original Certificate of Eligibility for Admission into the Medicine Course (CEM) issued by XU-JPRSM
- 2 Transfer Credentials (for non XU graduates) – original
- 3 NMAT – 2 clear photocopies
- 4 Birth Certificate from NSO & Local Civil Registrar – 2 photocopies each
- 5 Term activation slip from Finance Office

Additional information: Parents or legal guardians **must** attend the meeting with the dean (schedule will be announced)

F Enrolment Period : 8 May – 1 Aug 2018, 9:00-11:00 AM ; 2:00-4:00 PM

G Start of Classes : 16 July 2018

H School Fees for reference: (First Year SY 2017-2018)

	1 st Sem	2 nd Sem	
Tuition	65,500.00	65,500.00	
Matriculation	6,300.00	6,300.00	
Laboratory Fees	6,000.00	6,000.00	
Other Fees	6,255.00	4,960.00	
Exam Fees	<u>189.00</u>	<u>189.00</u>	
Total:	84,244.00	82,949.00	= Php 167,193.00

Payment scheme: Downpayment Php 12,000 upon enrolment, 50% of balance for midterm, full payment for finals every semester.

- Additional Fees: La Vision Javeriana Scholarship Fund one time donation - Php 1,000.00
- XU Confederated Parents & Faculty Association Annual Dues - Php 600.00
- Certificate of Eligibility for Admission into the Medical Course - Php 100.00
- Student Council Fees - Php 1,950.00
- Foreign Students: First Year US \$1000
- 2nd-4th Year US \$500

J For further information, please contact: Telephone Direct: (88) 8573123; (6388) 853 9800 loc 9434
E-mail : jprcm@xu.edu.ph

*cem-inc.org.ph/nmat

:cbs

2017.10.30